

*“Where all students are challenged to learn and inspired to dream”*

**ST. BERNARD-ELMWOOD PLACE CITY SCHOOLS  
BOARD OF EDUCATION**

**April 23 2018**

**AGENDA**

**5:45 p.m.**

- I. Call to Order
- II. Roll Call
- III. Presentation of High School Diploma to Veteran Freddie Guth
- IV. Public Participation
- V. Motion to Approve Minutes of Regular Meeting on March 26, 2018
- VI. Recommendation to Change July and November Board of Education Meeting Dates  
It is recommended that the July 30, 2018, Board of Education meeting date be changed to July 16, 2018 and that the November 19, 2018 Board of Education meeting date be changed to November 26, 2018.
- VII. Financial Report and Report of the Treasurer
  - A. Approve Financial Report for March 2018
  - B. Approve Investments for March 2018

Investments - General

Star Ohio	\$ 11,645,645.33
5/3 Securities	2,234,681.94

Investment & Bank Interest - General

Star Ohio General	15,855.05
US Bank	25.58
5/3 Bank	373.97

Investments – Building Project

Star Ohio Bond Retirement	46,931.61
Star Ohio LFI	305,108.63
Star Ohio Local Share	584,160.12
Star Ohio State Share	1,467,226.22
5/3 Securities LFI	2,926,000.00
5/3 Securities Local Share	5,250,632.68
5/3 Securities Local Share Money Market	1,473.58
5/3 Securities LFI Money Market	306.85

Investment Interest – Building Project

Star Ohio Bond Retirement	64.13
Star Ohio LFI	430.52
Star Ohio Local Share	806.12
Star Ohio State Share	2,040.92

C. Accept the Following Monetary Donation

<u>Source</u>	<u>Amount</u>	<u>Fund</u>	<u>School/Club</u>
Titan Fan Club	\$50.00	300 9302	Music

D. Accept 17 Chromebooks Received Through DonorsChoose.org

E. Accept Donation of Flag Football Equipment Totaling \$900 from Dick's Sporting Goods

F. Approve Invoices with Then and Now Certificates in Excess of \$3,000 or Invoices More than 31 Days older than the Purchase Order as Presented

Alexis Appleby	\$ 36.51
Ronald Bartlett	315.00
Computers in Education	4,670.25
Elford, Inc.	40,360.75
Gabrielle Fleak	340.75
Amber Frasure	85.00
Jacob Hackney	91.27
Emily Hauser	588.18
Sherry Peters	267.36
PSAT/NMSQT	224.00

G. Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying Them to the County Auditor

WHEREAS, This Board of Education in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing July 1<sup>st</sup>, 2018; and

WHEREAS, The Budget Commission of Hamilton County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by the Board and what part thereof is without, and what part within the ten-mill limitation; therefore be it

RESOLVED, By the Board of Education of the St. Bernard-Elmwood Place City School District, Hamilton County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said Board of Education the rate of each tax necessary to be levied within and without the ten-mill limitation as follows:

**SCHEDULE A  
SUMMARY OF THE AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY THE BUDGET COMMISSION  
AND COUNTY AUDITOR'S ESTIMATED TAX RATES**

	Amount Approved by Budget Commission Inside 10M Limitation	Amount to be Derived from Levies Outside 10M Limitation	TPP Reimbursements	County Auditor's Estimate of the Tax Rate to be Levied		
				Outside	Inside	TOTAL
GENERAL FUND	\$333,053	\$2,459,446	\$1,204,998	27.03	3.43	30.46
BOND RETIREMENT FUND		446,660	0	4.60		4.60
PERMANENT IMPROVEMENT FUND		46,763	0	0.50		0.50
EMERGENCY FUND		\$3,219,836	\$772,617	33.16		33.16
<b>TOTAL</b>				<b>65.29</b>	<b>3.43</b>	<b>68.72</b>

	Rate Authorized to be Levied	Tax Year	Fiscal Year
		County Auditors Estimate of the Yield of the Levy	County Auditors Estimate of the Yield of the Levy
<b>CURRENT EXPENSE - INSIDE MILLS</b>	3.43	\$333,053	\$333,053
<b>BOND RETIREMENT</b>	4.60	446,660	441,415

**SCHEDULE B  
LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES**

CURRENT EXPENSE LEVIES		PERIOD OF TIME	Mills	Tax Year	Fiscal Year
Authorized on:	November 5, 1968	Continuing	1.00	89,420	89,420
	November 4, 1969	Continuing	2.10	187,781	187,781
	May 5, 1970	Continuing	6.50	581,227	581,227
	November 2, 1971	Continuing	1.34	119,822	119,822
	September 19, 1972	Continuing	3.19	285,248	285,248
	April 8, 1981	Continuing	6.00	550,621	550,621
	November 8, 1994	Continuing	6.90	645,328	645,328
	0	0	0.00	0	0
	0	0	0.00	0	0
	0	0	0.00	0	0
	0	0	0.00	0	0
	0	0	0.00	0	0
	0	0	0.00	0	0
	0	0	0.00	0	0
	0	0	0.00	0	0
	0	0	0.00	0	0
	0	0	0.00	0	0
	0	0	0.00	0	0
<b>TOTAL</b>			<b>27.03</b>	<b>\$2,459,446</b>	<b>\$2,459,446</b>

PROPOSED EMERGENCY LEVY		PERIOD OF TIME	Mills	Tax Year	Fiscal Year
Date of Vote:	0	0	0.00	0	0

EMERGENCY & SUBSTITUTE TAX LEVIES		PERIOD OF TIME	Mills	Tax Year	Fiscal Year
Authorized on:	February 8, 2011	Continuing	20.81	2,020,651	1,973,443
	February 3, 2009	10 Years	12.35	1,199,185	1,127,658
		0	0.00	0	0
<b>TOTAL</b>			<b>33.16</b>	<b>\$3,219,836</b>	<b>\$3,101,100</b>

PERMANENT IMPROVEMENT LEVY		PERIOD OF TIME	Mills	Tax Year	Fiscal Year
Authorized on:	November 8, 2016	23 Years	0.50	46,763	46,763
	0	Continuing	0.00	0	0
Proposed on:	Proposed Date of Vote	# years	0.00	0	0
<b>TOTAL</b>			<b>0.50</b>	<b>46,763</b>	<b>46,763</b>

and be it further

RESOLVED, That the Treasurer of this Board of Education be, and is hereby directed to certify a copy of this Resolution to the County Auditor of Hamilton County.

VIII. Old Business

IX. New Business

A. Personnel

1. Retirement

It is recommended that Timothy Meister’s retirement be approved, effective May 31, 2018.

2. Resignations

It is recommended that the following resignations be approved as presented:

- a. Christina Garrigan, Teacher, effective at the end of the 2017-2018 school year
- b. Susanne Mayer, Teacher, effective at the end of the 2017-2018 school year
- c. Christopher Perry, Teacher, effective at the end of the 2017-2018 school year
- d. William Christopher Anderson, Paraprofessional, effective April 11, 2018

3. Employment

a. Resolution and Supplemental Athletic Contract for 2017-2018

WHEREAS, the certificated employees of the St. Bernard-Elmwood Place City School District have been notified that there is an opening for the position listed below and at this time no such certificated employees with the qualifications which the Board of Education deems necessary for the position has accepted the position; and

WHEREAS, individuals with a teaching certificate who are not employed by the St. Bernard-Elmwood Place City School District have been notified that there is an opening in the position listed below by advertising the opening in appropriate local media, and at this time no such individual with the qualifications deemed necessary for the position by the Board of Education have applied and accepted the position.

NOW, THEREFORE, BE IT RESOLVED THAT the following be employed as listed:

<u>Name</u>	<u>Position</u>	<u>Step</u>
Hayley Morgan	Jr. High Boys & Girls Track Asst. *	1
Kristina Lupiychuk	Jr. High Boys & Girls Track Asst. *	1
	*(one-half stipend)	

b. Homework Assistance

It is recommended that Laura Herkins be employed to provide Homework Assistance at the High School on an as-needed basis for the 2017-2018 school year.

4. Nonrenewals of Classified Employees

It is recommended that the following not be re-employed for the 2018-2019 school year and that a notice of nonrenewal be sent:

Sandy Harris (Auxiliary Clerk, St. Clement School)  
Andrea Draeger (Paraprofessional)  
Doris Hill (Paraprofessional)  
Angelina Kelly (Paraprofessional)  
Brian Magnarini (Paraprofessional)  
Deanna McCreanor (Paraprofessional)  
Theresa Meister (Paraprofessional)  
Renee Veselka (Paraprofessional)

B. Approve Tentative Listing of the 2018 Candidates for Graduation

It is recommended that the tentative listing of the 2018 candidates for graduation be approved as presented below:

Brady M. Abbott	Colessa V. Johnson
Breasia Monique Allen Brooks	Hailey Faith Johnson
Darriel Ahmad Asher	Tyreke Ka`Ron King
Miranda Marie Berry	Aireona M. Lane
Candice Nicole Bishop	Cameron M. Long
Amanda Joy Bossert	Kaeleb James Long
Rodney Delray Brumfield	Marshee` Lanise Luther
Ramiah Marie Caine	Taylor D. McEntire
Asa Omari Christon	Sierra Vachell Meacham
Dezarae` Marie Conley	Shanyla Montaya Joy Miles
Jared K. Downey	Emma May Queale
Harmony Jane Love Dreyer	Kevan M.B. Ridley
Mackenzie Rose Ellis	Crystal Ruiz
Emily Clara Emerine	Destiny Marie Salazar
Hallie Mackenzie Ernette	Justin R. Sandlin
Maria Jose Escobar Lopez	Aubrey Dylan Singleton
Delena Erin Evans	Angella Nicole Sirk
Keenan Kendrell Farley	Brandon Tyler Sirk
Amari A. Finley	Daniel Alexander Spradlin
Sydney Nicole Fleak	Brandon Stacy
Michail Jabree Flowers	Cameron George Stephens
Enrique Garcia	Keyan Troy Stewart
Jose Luis Garcia Jr.	Barzell Christopher Tate III
Vincent Salvatore Gerrish	Devin Thomas
Brandon Gonzalez Gomez	Dalton Michael Towe
Michael Gonzalez Gomez	Bailey Nichole Wagers
Trenton David Gorlewski	Sophie Anabel Xiuzheng Walden

Calvin Antonio Grande  
Kayle Marie Groh  
Daniel Nolan Hackney  
Yaniyah M. Hail  
Madison Mckenzie Halloran  
Marcus Lamarr Hamby  
Laura Elizabeth Horsley  
James Edward Hutsell Jr.  
Aubrey Brooke Jefferson  
Layla Marie Jeffries

Jacob Michael Wambold  
Landen J. Washam  
Tison Antonio Alexander Waters  
Armanie Jaison White  
Jasmine Marie White  
Meaun Jahkale White  
Mikelluv Jovarris Williams  
Mikal Keshawn Wilson  
Hannah M. Wolf

C. Approval of New Bus Driver Training

It is recommended that new bus drivers who train with our district's On-Board-Instructor for their initial bus driver commercial driver's license and who successfully complete said training, become licensed, and drive for our district, be compensated \$200 for their time.

D. Approval of Payment Procedures Policy DK

It is recommended that the Payment Procedures Policy DK be revised as presented in attachment #1.

E. Resolution to Initiate Procedures Under Ohio Law for the Retirement and Reemployment of a Nonteaching Employee

WHEREAS, Bruce Helwagen has communicated to the Board of Education of the St. Bernard-Elmwood Place City School District (the "Board") that he intends to retire from his employment with the Board and has expressed an interest and desire of being rehired following his retirement; and

WHEREAS, the Board is willing to consider reemploying Bruce Helwagen following his retirement; and

WHEREAS, Ohio Revised Code § 3309.345 specifically provides that the Board must follow special "public input" procedures prior to rehiring a retired employee into the same position the employee held prior to the date of his/her retirement.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the St. Bernard-Elmwood Place City School District as follows:

SECTION I

Upon receipt by the Superintendent of a resignation letter from Bruce Helwagen, the Board accepts the resignation of Bruce Helwagen for purposes of retirement, effective as of August 1, 2018.

## SECTION II

The Board hereby authorizes and instructs the Treasurer to make arrangements that the public notice attached hereto and incorporated herein as Exhibit A shall appear in a newspaper of general circulation within the School District at least sixty (60) days prior to July 16, 2018 in order to provide the requisite "public notice" as prescribed by R.C. 3309.345. (Exhibit A – attachment #2)

## SECTION III

In accordance with the public notice attached hereto and incorporated herein as Exhibit A, the public hearing required under Ohio Revised Code Section 3309.345 shall occur at 105 Washington Avenue, St. Bernard, Ohio 45217 at 5:35 p.m. on June 25, 2018.

## SECTION IV

It is found and determined that all formal actions of this Board concerning or related to the adoption of this Resolution were adopted in an open meeting of this Board, and all deliberations of this Board and any of its committees that resulted in such formal actions were adopted in meetings open to the public, in compliance with all applicable requirements of the Ohio Revised Code.

- F. Approval of Claimants' Common Interest and Information Sharing Agreement  
It is recommended that the Claimants' Common Interest and Information Sharing Agreement be approved as presented in attachment #3.
- G. Approval of Resolution of Necessity for the Substitution of an Emergency Levy  
(Ohio Revised Code Section 5705.199)

WHEREAS, the Board of Education of the St. Bernard-Elmwood Place City School District (the "School District") currently has in existence an emergency tax levy (the "Existing Levy") to raise \$1,675,000 per year for a period of 10 years, approved by the voters of the School District on February 3, 2009, and first placed on the tax list and duplicate in 2010 for collection in years 2010 through 2019; and

WHEREAS, the revenue which will be raised by all tax levies that the School District is authorized to impose, when combined with state and federal revenues, will be insufficient to provide for the necessary requirements of the School District;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the St. Bernard-Elmwood Place City School District, Hamilton County, Ohio, not less than two-thirds of the members thereof concurring, that:

Section 1. It is necessary to substitute for a portion of the Existing Levy (the "Substitute Levy"), which is a tax in excess of the ten-mill limitation, to provide

for the necessary requirements of the School District. The amount of money that it is necessary to raise for that purpose is \$1,256,250, for the first calendar year that the millage is in effect. The Substitute Levy shall be in effect for a continuing period of time and shall include a levy upon the 2019 tax list (commencing in 2019, first due in calendar year 2020), if approved by a majority of the electors voting thereon.

Section 2. The question of the Substitute Levy shall be submitted to the electors of the School District at the election to be held on August 7, 2018.

Section 3. The Treasurer is directed to immediately certify a copy of this Resolution to the Hamilton County Auditor with instructions to calculate and certify to the Board the annual levy, expressed in dollars and cents for each one hundred dollars of valuation, as well as in mills for each one dollar of valuation, that will be required to produce the amount of the Substitute Levy set forth in this Resolution for the initial year that the Substitute Levy would be in effect.

Section 4. It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Ohio Revised Code Section 121.22.

H. Miscellaneous - Liaison Appointments and Reports

1. Curriculum Council Liaison – Micki Spears
2. Student Achievement & Student Affairs Liaisons – Katie Estep
3. Education Hall of Fame Committee Liaisons – Tinette Underwood and Marc Fleak
4. Alumni Association – Micki Spears and Marc Fleak
5. Great Oaks Institute of Technology & Career Liaison – Micki Spears
6. Legislative Liaison – Katie Estep
7. Business Liaison – Tinette Underwood
8. Building Project Update – Bruce Helwagen
9. President’s Report – Linda Radtke
10. Superintendent’s Report - Dr. Mimi Webb

I. Adjournment

Board Meeting Dates – all meetings begin at 5:45 p.m.

May 21	September 24
June 25	October 22
July 30	November 19
August 27	December 10